



175 Fairview Lane  
Sonora, CA 95370

Phone: (209) 536-2035  
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[www.tuolumnejpa.org](http://www.tuolumnejpa.org)

**EXECUTIVE DIRECTOR**

Norma Wallace

**OFFICERS**

President: Zack Abernathy  
Vice President: Jared Critchfield  
Secretary: Scott Nanik  
Treasurer: Elizabeth Rico

**MEMBERS**

Alpine County Office of Education  
Alpine County Unified School District  
Amador County Office of Education  
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Big Oak Flat/Groveland Unified School  
District  
Bret Harte Union High School District  
Calaveras County Office of Education  
Calaveras Unified School District  
Columbia Union School District  
Curtis Creek School District  
Jamestown School District  
Mark Twain Union Elementary School  
District  
Sonora Elementary School  
Sonora Union High School  
District  
Soulsbyville Elementary School  
Summerville Elementary School  
Summerville Union High School  
District  
Tuolumne County Superintendent  
of Schools  
Twain Harte School District  
Vallecito Union School District

July 1, 2023

RE: Tuolumne Joint Powers Authority Members

Request for Evidence of Workers Compensation Insurance

To Whom It May Concern,

This letter is provided to verify that the Tuolumne JPA provides a self-insurance workers' compensation program, administered by LWP for all public school districts in Alpine, Amador, Calaveras and Tuolumne counties. This self-insured workers' compensation program provides coverage for all JPA member employees according the California Labor Code and Education Code. This coverage also extends to students involved in work experience training programs. Should this coverage be terminated for any reason, the JPA district member will notify your office of such action.

Your cooperation in accepting this letter as coverage verification is appreciated.

Please do not hesitate to contact me directly, if you should have questions.

Thank you,

Norma Wallace  
JPA Executive Director





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Tuolumne County Superintendent of Schools  
Twain Harte School District  
Vallecito Union School District

Date: May 11, 2023  
To: TJPA Board Members & Alternates  
From: Norma Wallace  
Subject: Reporting requirements

**Background**

Education Code Section 42141 requires that, among other things, if a school district is self-insured for workers' compensation, either individually or as a member of a joint powers agency that it will publicly disclose on an annual basis the estimated accrued but unfunded cost of its workers' compensation claims. The estimated accrued but unfunded costs of workers' compensation claims must be based on actuarial report obtained by the district at least every three years.

**Issue**

Because the district is self-insured for workers' compensation through the Tuolumne JPA-a joint powers agency- premiums and claims are pooled with other Tuolumne JPA member districts. As a result, the burden to comply with reporting requirements required under this code section falls on the Tuolumne JPA rather than on the district. Accordingly, Tuolumne JPA hired AON Risk Consultants, Inc. to perform the actuarial. Based on the projected financial position of the Tuolumne JPA as of June 30, 2023, there were no estimated accrued but unfunded costs for any of the member districts (see attached memo).

**Conclusion**

The district has a letter from the Tuolumne JPA confirming that it has no estimated accrued but unfunded cost under the current workers' compensation program. This should be distributed to your auditor annually.





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To: Board Members and Alternates  
From: Norma Wallace  
Subject: Education Code 42141 Compliance as it Relates to Workers' Compensation

Education Code 42141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. This legislation requires the following public disclosure:

If a district is self-insured for workers' compensation claims, either as an individual district or as a member of a joint powers agency, the district superintendent shall annually provide information to the governing board regarding the estimated accrued but unfunded cost of those claims. The estimate is to be based on an actuarial report obtained at least every three years. The information shall be presented by the superintendent at a public meeting of the governing board, and at that same meeting the board shall disclose, as a separate agenda item, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the accrued but unpaid workers' compensation claims or it is otherwise decreasing the amount in its workers' compensation reserve fund. The board will annually certify to the county superintendent the amount of money, if any, that it has decided to reserve in its budget for the cost of the benefits and/or the claims, and submit any necessary budget revisions to account for that reserve.

The Actuarial study performed by AON Risk Consulting, Inc. representing Tuolumne JPA's projected financial position as of June 30, 2023 is summarized in the following table.

Based on the Tuolumne JPA Actuarial Report as of December 31, 2022

|  | <u>Projected 6/30/2023</u> | <u>Actual 3/31/2023</u>   |
|--|----------------------------|---------------------------|
| Projected funds available  | \$14,062,147               | \$13,643,989              |
| Present value of estimated outstanding losses and ULAE at June 30, 2023-\$400K SIR | \$6,807,080                | \$6,807,080               |
| <b><u>Ending Financial Position</u></b>  | <b><u>\$7,123,885</u></b>  | <b><u>\$6,836,909</u></b> |

The actuarial summary shows the Tuolumne JPA Workers Compensation program has a positive fund balance. The balance includes sufficient reserves to enable your district to be in full compliance with the workers' compensation portion of Education Code 42141 without making any excess contributions to the Tuolumne JPA. Please retain a copy of this memorandum for your district's auditors. The Tuolumne JPA administration will send a letter to your county superintendent confirming that your district is in compliance with the workers' compensation portion of Education Code 42141.

If you have any questions, please contact Norma Wallace at (209) 536-2035.

