



# Tuolumne JPA

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## Tuolumne JPA Protocol Committee Discussion

1. Supervisors directed by the superintendent may request inspections and evaluations from the Tuolumne JPA. Employees without approval should not be requesting these types of services.
2. MOU's that must have specific insurance liability language should be submitted for review by the JPA director to ensure coverage is complete and accurate.
3. Agreements entered without liability coverage whereas holding the district fully exposed should be avoided. Prior to entering into this type of agreement, the agreement should be reviewed by your general counsel. SISC II also recommends if contemplating into entering such an agreement, contact the JPA Director to arrange a conference call with SISC II coverage counsel to review the agreement and implications for coverage under the SISC II program.
4. Temporary Modified Duty or Lost Time hand out for employees when their work status outlines restricted duty and modifications. Please note: Districts must provide a DWC-1 form either in person or by mail within 1 day of learning about the injury (CDE). The employee would need to return the form to file a W/C claim. The employer is **only** obligated to complete the employer portion and provide the form to the employee.
5. Return to Work Agreements: When an employee is on temporary modified duty the JPA will send a RTW for signatures and the district should return the form as soon as possible. A delay in this process could result in an unintended extension to modified duty days.

Any additions/changes/recommendations are welcomed and encouraged.

02/01/2018